



UPDATED 2023-2024 RAPEP MEMBERSHIP AND LICENSING GUIDELINES

The criteria to be used to assess applications for membership and licensing in Class A and B shall include academic qualifications in an environmental discipline. All applicants must demonstrate that they have been predominantly involved in relevant Environmental Impact Assessment (EIA) work and for higher level categories, applicants should demonstrate core competencies in Environmental Assessment (EA).

Table 1: Education and Experience required per Category of Licensing in Class A

Category of expert	Academic qualification from a recognized university in environmental sciences or pure and applied sciences with environmental related options	Minimum relevant working experience in Environmental Assessments
Junior expert: An expert who has recently graduated from a university and has commenced the practice of environmental assessment works.	Bachelor’s degree Or Master’s degree	0 years’ experience
Associate expert: A mid-career practicing environmental specialist with a minimum of 4 years of practical experience since completing the university. Should have consolidated experience on complex projects with evidence of collaboration with other environmental professionals.	Bachelor’s degree	4 years’ experience
	Master’s degree	3 years’ experience
	PhD	0 years’ experience
Lead expert: A leading environmental professional with at least	Bachelor’s degree	8 years’ experience (or) 4 years as an Associate Expert

Category of expert	Academic qualification from a recognized university in environmental sciences or pure and applied sciences with environmental related options	Minimum relevant working experience in Environmental Assessments
eight years of practical experience in project and personnel management and capability to supervise and mentor associate and junior experts.	Master's degree	7 years' experience (or) 3 years as an Associate Expert
	PhD	5 years' experience (or) 2 years as an Associate Expert
Consulting Firm:	At least one shareholder who is either a registered and compliant Lead Expert or Associate Expert with qualifications and experiences as stated above.	

Table 2: General Criteria and Requirements per Category of Licensing for Class A

Category of expert	Criteria
<p>Junior expert: An expert who has recently graduated from a University and has commenced the practice of environmental works.</p>	<ol style="list-style-type: none"> 1. Bachelor's degree or Master's degree without any experience 2. Equivalence of the degree certificates if obtained from a foreign higher institution of learning 3. CV 4. Other relevant Supporting documents 5. Copy of ID 6. Form F2 and Code of Ethics that are well filled and signed 7. Proof of payment of application fees (10,000frws) 8. Application letter addressed to the Chairman 9. Valid Criminal Record Certificate 10. Duly filled and signed employment declaration form

Category of expert	Criteria
<p>Associate expert: A mid-career practicing environmental specialist with a minimum of 4 years of experience since completing the university with a consolidated practical experience on complex projects with evidence of collaboration with other environmental professionals.</p>	<ol style="list-style-type: none"> 1. Bachelor’s degree with 4 years’ experience or a Master’s degree with 3 years’ experience 2. Equivalence of the Degree certificates if obtained from a foreign higher institution of learning 3. CV 4. Summary of completed projects and key tasks assigned 5. References from three (3) clients or other professionals in the field 6. A foreign expert applying for membership in this category must provide a valid registration certificate and practicing license issued by an Environmental Institution or Association in the Country of origin 7. Other relevant supporting documentation 8. Copy of ID 9. Valid Criminal Record Certificate 10. Form F2 and Code of Ethics that are well filled and signed 11. Proof of payment of application fees (10,000frws) 12. Duly filled and signed employment declaration form 13. Application letter addressed to the Chairman
<p>Lead expert: A leading environmental professional with at least eight years of practical experience in project and personnel management and capability to supervise and mentor associate and junior experts.</p>	<ol style="list-style-type: none"> 1. Bachelor’s degree with 8 years’ experience or 4 years as an Associate Expert. Master’s degree with 7 years’ experience or 3 years as an Associate Expert or PhD with 5 years’ experience or 2 years as an Associate Expert 2. Equivalence of the Degree certificates if obtained from a foreign higher institution of learning 3. CV 4. Summary of completed projects and key tasks assigned 5. References from three (3) clients or other professionals in the field 6. A foreign expert applying for membership in this category must provide a valid registration certificate and practicing license issued by an Environmental Institution or Association in the Country of origin

Category of expert	Criteria
	<ul style="list-style-type: none"> 7. Other relevant supporting documentation 8. Copy of ID 9. Form F2 and Code of Ethics that are well filled and signed 10. Proof of payment of application fees (10,000frws) 11. Application letter addressed to the Chairman 12. Valid Criminal Record Certificate 13. Duly filled and signed employment declaration form
Consulting Firm:	<ul style="list-style-type: none"> 1. At least one shareholder who is either a registered and compliant Lead Expert or Associate Expert. No expert shall be a shareholder in more than one consulting firm; 2. Copy of Company Registration Certificate from RDB; 3. Copy of valid Tax Clearance Certificate from RRA and RSSB (Not mandatory); 4. For a Foreign Company, it must provide valid Registration Certificate with a Professional Environment Institution or Association in the Country of origin; 5. Form F2 and Code of Ethics that are well filled and signed; 6. Proof of payment of application fees (30,000frws); 7. Application letter addressed to the Chairman;

General Criteria and Requirements for Membership in Class B

- 1. Application letter addressed to the Chairman
- 2. Bachelor’s degree in environmental sciences
- 3. Equivalence of the Degree certificates if obtained from a foreign higher institution of Learning
- 4. CV
- 5. Copy of ID
- 6. Form F1 and Code of Ethics that are well filled and signed
- 7. Proof of payment of application fees (10,000frws)
- 8. Valid Criminal Record Certificate